



	<b>FY 2021 Approved Budget</b>	<b>FY22 Proposed Budget</b>	<b>Amount Change</b>	<b>% of Change</b>	<b>Comments</b>
<b>Carry-Forward (Actual):</b>					
- Adult	\$134,545	\$136,774	\$2,229	1.63%	
- Dislocated Worker	97,504	90,499	(7,005)	-7.74%	
- Youth	149,850	152,150	2,300	1.51%	
<b>Allocation (Estimate):</b>					
- Adult	20,516	61,548	41,032	66.67%	FY22 allocation carry-forward 50%; prior year was 85%
- Dislocated Worker	13,575	40,725	27,150	66.67%	FY22 allocation carry-forward 50%; prior year was 85%
- Youth	22,822	68,467	45,645	66.67%	FY22 allocation carry-forward 50%; prior year was 85%
<b>Total Core Funds Available</b>	<b>\$438,812</b>	<b>\$550,163</b>	<b>\$111,351</b>		
<b>SPECIAL ALLOCATIONS:</b>					
Opioid Grant #3 (OERG) liquidate Mar2022		\$22,837			
PY20 RESEA Admin liquidate Dec2021		19,465			
NDWG Employment Recovery liquidate Dec2021		29,299			
COVID-19 ER-NDWG & BEST Outreach Expansion	231,299	N/A			
<b>Total Special Allocations</b>	<b>231,299</b>	<b>71,601</b>	<b>(159,698)</b>	<b>-223.04%</b>	
<b>Total Budget Revenue Available</b>	<b>\$670,111</b>	<b>\$621,764</b>	<b>(\$48,347)</b>	<b>-7.78%</b>	



	FY 2021 Approved Budget	FY 2022 Preliminary Budget	Comments
<b>WDB Executive Administration Expenditures:</b>			
Personnel	\$244,752	\$285,333	Salary and benefits for Ex Director, Ass Director and Exec Assistant
Administrative/Operating Expenses	42,190	78,190	Budget for Occupancy Costs
Projects/Programs	17,000	17,000	
Dues, Subscriptions and Memberships	8,780	8,960	
Business Expenses	22,710	44,110	Upgrade of the Onboard Software and Purchase of Premier Virtual Software subscription
Professional Services	100,000	116,570	Increase is due contracting for Program Monitor; and projecting an increase with current contract for fiscal, legal and board facilitator
<b>Total WDB Administration Budget</b>	<b>\$435,432</b>	<b>\$550,163</b>	
Total Funds Available	\$438,812	\$550,163	
Total Funds Over / (Under) Expenditures	\$3,380	\$0	

NOTE: The Board has an additional \$71,600 of administration funds available from special funding. These admin dollars are only available if program dollars are spent. If these special grants are earned, the above admin dollars will be allocated to those grants increasing the carry-forward funds into FY 2023.



	FY 2021 Budget	FY 2022 Budget	Amount Change	% of Change
<b>Executive Administration</b>				
<b>Personnel</b>	<b>\$244,752</b>	<b>\$285,333</b>	<b>\$40,581</b>	<b>14.22%</b>
Payroll	\$197,550	\$232,700		
Benefits	\$47,202	\$52,633		
<b>Administrative/Operating Expenses</b>	<b>\$42,190</b>	<b>\$78,190</b>	<b>\$36,000</b>	<b>46.04%</b>
Job Related Mileage	\$5,000	\$5,000		
Travel and Training	\$21,190	\$21,190		
Phone Service - Cell/Landline	\$1,500	\$1,500		
Computer Equipment, Software and Supplies	\$10,000	\$10,000		
Office Supplies	\$2,000	\$2,000		
Postage	\$500	\$500		
Copies/Machine Reimbursement	\$2,000	\$2,000		
Rent	\$0	\$36,000		
<b>Projects/Programs</b>	<b>\$17,000</b>	<b>\$17,000</b>	<b>\$0</b>	<b>0.00%</b>
Special Projects	\$10,000	\$10,000		
Annual Recognition Program	\$1,500	\$1,500		
Employer Focused Events	\$2,500	\$2,500		
Speaker/Workforce Experts	\$3,000	\$3,000		
<b>Dues, Subscriptions and Memberships</b>	<b>\$8,780</b>	<b>\$8,960</b>	<b>\$180</b>	<b>2.01%</b>
National Assoc. of Workforce Boards	\$1,800	\$1,800		
National Assoc. of Workforce Dev Prof.	\$300	\$300		
Ohio Workforce Association	\$4,455	\$4,455		
Hamilton Chamber of Commerce	\$350	\$355		
Clermont County Chamber of Commerce	\$520	\$520		
Mason Deerfield Chamber	\$355	\$530		
Other Workforce Associations	\$1,000	\$1,000		
<b>Business Expenses</b>	<b>\$22,710</b>	<b>\$44,110</b>	<b>\$21,400</b>	<b>48.52%</b>
Survey Monkey	\$300	\$450		
Virtual Meeting Software (zoom)	\$700	\$700		
Meeting Expenses	\$1,000	\$1,000		
Website Hosting	\$175	\$175		
Data Software (Chmura/JobsEQ; EMSI)	\$4,100	\$4,100		
Board Mgmt. Software (OnBoard)	\$6,000	\$13,450		
Directors and Officers Liability Insurance	\$1,975	\$1,975		
Legal Notices	\$2,500	\$2,500		
Project Management Software (Wrike!)	\$2,000	\$2,300		
Zingtree software	\$3,600	\$3,600		
Premier Virtual	\$0	\$13,500		
Otter	\$360	\$360		
<b>Professional Services</b>	<b>\$100,000</b>	<b>\$116,570</b>	<b>\$16,570</b>	<b>14.21%</b>
Fiscal Agent Contract	\$70,000	\$76,000		
Legal Fees	\$15,000	\$15,000		
Program Monitoring	\$0	\$10,000		
Administrative Services (WC ED)	\$5,000	\$5,000		
Other Professional Services	\$2,500	\$3,070		
Board Facilitator	\$7,500	\$7,500		
<b>Total WDB Administrative Expenditures</b>	<b>\$435,432</b>	<b>\$550,163</b>	<b>\$114,731</b>	<b>20.85%</b>

\$0

\$0